



# Indian Association of Secretaries and Administrative Professionals

Affiliated to : Association of Secretaries & Administrative Professionals in Asia-Pacific

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9<sup>th</sup> January, 2014.

Dear Members,

***If Money is lost, nothing is lost  
If Health is lost, something is lost  
If Character is lost, everything is lost***

Ethics, Morals and Values are the building blocks to Character Formation – all closely interlinked, yet each diverse in their own right. Character building starts at a very early age and continues throughout life, building up along the way, Sound Ethics, Good Morals and Deep-rooted Values go towards creating a Strong Character and Personality! Life's experiences too contribute to Character Shaping.

Many a times we encounter ethical and moral dilemmas.

**Fr. Nigel Barrett**, heads the Catholic Archdiocese Communication Centre in Mumbai and has done his Doctorate in Social Communication. He is a powerful speaker and will help us discern right from wrong. Rid yourself of guilt, maintain peace and balance all around. He will speak to us on **“CHARACTER, ETHICS, MORALS AND VALUES”**.

**Date** : Friday, 24<sup>th</sup> January, 2014

**Time** : 6.00 pm to 8.00 pm (inclusive of Registration & Fellowship)

**Venue** : YWCA, Lady Wellington Hostel, **Conference Hall**, Ground Floor,  
18, Madame Cama Road, Fort, Mumbai 400 001.

**Registration:** Members: Rs 150/- per head      Guests: Rs.200/- per head

Do confirm your attendance with any Office bearer or Governing Council Member listed on this letterhead, by Tuesday, 21<sup>st</sup> January, 2014.:

**NOTE** : in order to assist the members who wish to attend the meetings but are unable to return the response slips with the Registration amount, their telephonic replies are being entertained. However, in turn, the members are expected to ensure that the commitment made is adhered to, failing which the charges would be recovered from them.

Yours sincerely,

**SHARON PIRES**  
Hon. Secretary

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**Response Slip:**

I, Ms. \_\_\_\_\_ of \_\_\_\_\_

will attend the Meeting on Friday, 24<sup>TH</sup> January 2014 Enclosed please find

Rs. \_\_\_\_\_ for myself \_\_\_\_\_ [Veg./ Non-Veg.,]

and Rs. \_\_\_\_\_ for my guest, \_\_\_\_\_ [Veg. / Non-Veg.]

My Contact No. is \_\_\_\_\_

\_\_\_\_\_  
Signature

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**CHAPTERS** : Tamil Nadu, West Bengal, Delhi, Pune, Bangalore, Hyderabad.