



# Indian Association of Secretaries and Administrative Professionals

Affiliated to : Association of Secretaries & Administrative Professionals in Asia-Pacific

## *President Emeritus*

**Homai H. Mehta**

Sir J.J. College of Commerce  
Tel. : 2201 6697 / 2201 6698  
jjcc@mtnl.net.in

2<sup>nd</sup> April, 2014.

## *Imm Past President*

**Wilma D'Costa**

Tata Sons Ltd.  
Tel. : 6665 7646  
wgdcosta@tata.com

## GOVERNING COUNCIL

### *President*

**Yvonne Alphonso**

Franco-Indian Pharmaceuticals Pvt. Ltd.  
Tel. : 2493 4026 / 27 ext. 216  
: 98198 31233  
yalphonso@francoindian.com  
yvonne.alphonso@gmail.com

Dear

## Administrative Professionals' Day

The Indian Association of Secretaries and Administrative Professionals (IASAP) have been annually organizing the traditional **Boss - Secretary Lunch** for its active members and their respective Bosses. Administrative Professionals Day will be celebrated on **Wednesday, 23<sup>rd</sup> April, 2014, with a lunch at 12.45 p.m. at the Presidential Ballroom, Vivanta by Taj President, 90 Cuffe Parade, Mumbai - 400 005.** The theme is –

### *Hon. Secretary*

**Sharon L. Pires**

Bharat Petroleum Corporation Ltd.  
Tel. : 2271 3349 / 98694 87593  
piresf@bharatpetroleum.in



### *Hon. Treasurer*

**Ashish Kerawalla**

Tata Realty & Infrastructure Ltd.  
Tel. : 6629 4000 / 98216 94623  
akerawalla@tata.com  
aspiashk@yahoo.com

On behalf of The Indian Association of Secretaries and Administrative Professionals, I have great pleasure in extending an invitation to you and to your Secretary / Administrative Professional to the lunch being co-sponsored by **VIVANTA BY TAJ PRESIDENT & BLUE DART EXPRESS LIMITED.**

We are aware, you have an extremely busy schedule, but we would be happy, if you could set aside the time to join us in appreciating the contribution of all secretaries and administrative professionals at their workplaces. An invitation card will be received by you soon. I look forward to welcoming you on the 23<sup>rd</sup> April.

### *G.C. Members*

**Vimala D'Souza**

Bharat Bijlee Ltd.  
Tel. : 2763 7404 / 99209 30663  
vimalaiasap@gmail.com

With kind regards,

Yours sincerely,

**Sunita James**

Takeda Pharmaceuticals (I) Pvt. Ltd.  
Tel. : 6124 9902 / 99204 74841  
sunita.james@takeda.com  
sunitajames50@rediffmail.com

**YVONNE ALPHONSO**  
**PRESIDENT, ALL-INDIA**

**Priya Sudhir**

Central Bank of India  
Tel. : 66387696 / 98921 41225  
priyasudhir302@gmail.com

**Regd. Office** : 104, Ashoka Shopping Centre, 2nd Floor, G. T. Hospital Complex, L. T. Marg, Mumbai 400001.

**Correspondence Address** : Sir J. J. College of Commerce, Ghanshyam Talwatkar Marg, Opp. D. B. S. House, Fort, Mumbai 400 001.  
Tel. : 2201 6697 / 2201 6698 www.iasapindia.com

**CHAPTERS** : Tamil Nadu, West Bengal, Delhi, Pune, Bangalore, Hyderabad.